

Lag is Bad

Name: _____ Hour: _____

1. ☐ Go to Home – Editing – Select All
2. ☐ Do your New Assignment Steps. **Put this in your portfolio!**
3. ☐ Lucida Bright size 12.
4. ☐ Put all the paragraphs in the correct order
5. ☐ Remove the paragraph order number from in front of the paragraphs
6. ☐ Indent anything that needs to be indented.
7. ☐ Be sure to put your name, teacher, class and date on the paper.
8. ☐ The title is: Lag is Bad
9. ☐ Justify the main paragraphs of the paper.
10. ☐ Be sure to include your header.
11. ☐ Format the bibliography correctly
12. ☐ Replace the word “cows” with “bandwidth” using the search and replace tool. Make sure the word is capitalized if it is at the beginning of a sentence.
13. ☐ Underline the following things:
 - All the side headings and indented side headings
 - Bibliography – Installing a Network
14. ☐ Italicize the following words:
 - P3 – “*megabytes*” -&- “*gigabytes*”
 - P4 – “*envelope*” -&- “*download*”
 - P5 – “*average range*”
 - P6 – every instance of “*bandwidth*”
 - P7 – “*TV channels*”
15. ☐ Bold the following words:
 - P3 – Every “**bandwidth**” except the side heading
 - P4 – Every “**packet**” -&- “**packets**” except for the side heading
 - P5 – Every “**ping**” except for the side heading
 - P6 – Every “**lag**” except for the side heading
 - P7 – “**process the data**”
16. ☐ Read the entire paper all the way through. Between the final paragraph and the bibliography, write your own short paragraph between three and five sentences long that tell me some things you learned to prove that you read the paper. Make one word bold and one word italic in your paragraph.
17. ☐ Print. Proofread. Staple the papers together and turn it in.